

Suggested agenda

Regional Marac Steering Group

Item	Who is responsible?	Purpose	Frequency	Notes
Performance Management	Marac Chairs	To monitor and compare volume of cases reviewed at Maracs, breakdown by referring agency, repeat victimisation, number of children.	Quarterly	Prepared by Marac Coordinator(s). SafeLives can support with interpreting data.
Partner Agency Review	All agencies	Report on quality of contribution including referrals, attendance, information sharing, action planning.	Each agency reviewed annually	Focus on performance of two or three agencies at each meeting across all Maracs in region.
Engagement with the victim	Idva Service Managers	Report on quality of response to victims in relation to Marac.	6 monthly	Relates both to work of Idva services and other agencies when informing a victim of a Marac referral.
Equality and Diversity	Marac Chair	Monitor equality of access to Maracs for all minority groups including Black, Asian and racially minoritised people, disability, LGBT+.	6 monthly	Data from Marac report prepared by coordinator(s).
Administration	Marac Chair	Report on effectiveness of administration.	6 monthly	Includes review of minutes, timing of agendas, security of storage.
Funding	Chair of Steering Group	To plan for sustainable funding for Idva services and Marac coordinators / administrators.	Annually	Vital for the Marac to be sustained.
Governance	Chair of Steering Group	Review of any breaches of confidentiality or serious operational issues. Review of SafeLives reports when relevant. Review of LSCB report on Children at Marac. Review no. of cases jointly managed with MAPPA.	Quarterly Annually	Allows partner agencies to address operational problems and give strategic direction.
Review of Governance documents	Chair of Steering Group	Review Marac Operating Protocol, Info Sharing Protocol.	Annually	Ensure documentation is up to date and implemented.
Other	Chair of Steering Group	Homicide Review, cost benefit analysis.		