



Echo Project Privacy Notice

Contents

About us	1
About this Privacy Notice	1
What personal data are we collecting and why?	1
What is the lawful basis?	2
Disclosure of your personal data	2
Storage of personal data	2
How long will we store your data?	2
Security measures	2
Your rights as a data subject	2
Data Breaches	3
Contact Us	3
Complaints	3

About us

SafeLives is a charity registered in England and Wales with Charity No. 1106864 and our registered address is: Suite 2a, Whitefriars, Lewins Mead, Bristol BS1 2NT. SafeLives is the 'data controller' for the purposes of the UK GDPR and the Data Protection Act 2018.

About this Privacy Notice

This Privacy Notice explains how we will process any personal data that we collect from you, or that you provide to us via the Echo project victim and survivor expression of interest. When we refer to "personal data" in this notice it means any information that relates to you from which you can be identified either directly or indirectly.

We appreciate the trust you place in us when sharing your personal data. The security of that data is very important to us. In this notice, we explain how we collect, use and protect your personal data.

We also explain your rights regarding your personal data and how you can exercise those rights.

What personal data are we collecting and why?

Contact Data – Name, age range email address, phone number

We collect personal data from you to manage any communication between you, us and Echo project partners.

What is the lawful basis?

Consent: the individual has given clear consent for you to process their personal data for a specific purpose.

Disclosure of your personal data

Your data may be shared with Echo project partner agencies; Paws for Kids t/a Endeavour, Fortalice, Haven, LWA and Sheffield Mind, and stored on their organisational systems in order to facilitate communication regarding any involvement you might want to have in the project.

Storage of personal data

Your personal data will be stored on organisational databases located in the EEA.

How long will we store your data?

We will store your data for the duration of the project which is due to end December 2026, or until you ask us to stop.

Security measures

We have physical, electronic, and managerial procedures to safeguard and secure the information we collect. We do not, however, have any control over what happens between your device and the boundary of our information infrastructure. You should be aware of the many information security risks that exist and take appropriate steps to safeguard your own information. We accept no liability in respect of breaches that occur beyond our sphere of control. SafeLives is Cyber Essentials accredited.

Your rights as a data subject

- **The right to be informed**

As a data controller, we are obliged to provide clear and transparent information about our data processing activities. This is provided by this privacy notice and any related communications we may send you.

- **The right of access**

You may request a copy of the personal data we hold about you free of charge. Once we have verified your identity and, if relevant, the authority of any third-party requestor, we will provide access to the personal data we hold about you as well as the following information:

- a) The purposes of the processing.
- b) The categories of personal data concerned.
- c) The recipients to whom the personal data has been disclosed.
- d) The retention period or envisioned retention period for that personal data.
- e) When personal data has been collected from a third party, the source of the personal data

If there are exceptional circumstances that mean we can refuse to provide the information, we will explain them. If requests are frivolous or vexatious, we reserve the right to refuse them. If answering requests is likely to require additional time or unreasonable expense (which you may have to meet), we will inform you.

- **The right to rectification**

If you believe we hold inaccurate or incomplete personal information about you, you may exercise your right to correct or complete this data. This may be used with the right to restrict processing to make sure that incorrect/incomplete information is not processed until it is corrected.

- **The right to erasure (the ‘right to be forgotten’)**

Where no overriding legal basis or legitimate reason continues to exist for processing personal data, you may request that we delete the personal data. This includes personal data that may have been unlawfully processed. We will take all reasonable steps to ensure erasure.

- **The right to restrict processing**

You may ask us to stop processing your personal data. We will still hold the data but will not process it any further. This right is an alternative to the right to erasure. If one of the following conditions applies, you may exercise the right to restrict processing:

- a) The accuracy of the personal data is contested.
- b) Processing of the personal data is unlawful.
- c) We no longer need the personal data for processing, but the personal data is required for part of a legal process.
- d) The right to object has been exercised and processing is restricted pending a decision on the status of the processing.

- **The right to data portability**

You may request your set of personal data be transferred to another controller or processor, provided in a commonly used and machine-readable format. This right is only available if the original processing was on the basis of consent, the processing is by automated means and if the processing is based on the fulfilment of a contractual obligation.

- **The right to object**

You have the right to object to our processing of your data under one of the following conditions:

- a) Processing is based on legitimate interest.
- b) Processing is for the purpose of direct marketing.
- c) Processing is for the purposes of scientific or historic research.
- d) Processing involves automated decision-making and profiling.

Data Breaches

We will report any unlawful data breaches to any and all relevant persons and authorities within 72 hours (or sooner if it is required under applicable privacy laws) of the breach when such breach is likely to result in a high risk to the rights and freedoms of data subjects. SafeLives' obligation to report or respond to a personal data breach or security incident will not be construed as an acknowledgement by SafeLives' of any fault or liability with respect to the personal data breach or security incident. Should you have any complaint about a breach, or the way in which we will handle a breach, please contact us.

Contact Us

If you have questions about how we process personal data, would like to exercise your data subject rights, or for any other queries please email echoproject@safelives.org.uk.

Complaints

Should you feel unsatisfied with our handling of your data, or about any complaint that you have made to us about our handling of your data, you are entitled to escalate your complaint to a supervisory authority within the EU. For the UK, this is the ICO (Information Commissioner's Office), which is also our lead supervisory authority. Its contact information can be found at <https://ico.org.uk/global/contact-us/>.